

Guilden Sutton Parish Council
Minutes of the Ordinary Meeting held on
Wednesday 9th June 2021 at 7:30PM at Guilden Sutton Village Hall

Chairman: Cllr P M Paterson

Present: Cllr I Brown, Cllr G Hardman, Cllr D Hughes, Cllr W Moulton

Clerk: Mr M Roberts

In attendance: Mr B Lewin, PCSO L Bailey, Mrs V Downing, Mrs S Jessop, Mr R Norrie

1 Procedural matters.

(a) Apologies

Apologies were received and accepted from Cllr M Littlewood, Cllr S Proctor and Cllr S Ringstead.

Apologies were received and noted from Cllr M Parker and Cllr G Heatley.

(b) Declarations of interest.

Cllrs Hughes declared an interest as a member of the Guilden Sutton GreenSpace steering group.

Cllr Hughes declared an interest as Chairman of Guilden Sutton Community Association. Cllr Paterson declared an interest as a member of Guilden Sutton Community Association.

(c) Confirmation of the minutes of the Ordinary Meeting held on 5th May 2021.

It was proposed by Cllr Moulton and seconded by Cllr Hughes and agreed that the minutes of the meeting held on 5th May 2021 be agreed as a true record of the meeting. The minutes will be signed by the Chairman as soon as possible.

(d) Dates of future meetings.

21st July*

1st September

6th October

3rd November

1st December

All meetings will be held at 7:30PM at Guilden Sutton Village hall unless otherwise stated.

*Dates adjusted from normal 1st Wednesday of the month

2 Community engagement/Communications:

(a) Visiting officers.

Mr Lewin reported overgrowth in various areas around the Village, including the Green Lane and the Dell.

(b) Visiting Members.

There were no visiting members.

(c) Public speaking time.

Mr R Norrie reported that the Village Green group were clearing the path adjacent to the Primary school on 19th June and a large number of residents had volunteered.

Mr Norrie requested the Council enquire as to whether a solution had been reached for the sandbags currently located underneath the noticeboard.

Mr Norrie felt that Cllrs Parker, Heatley and the Community Association should be thanked for their contribution towards the costs of replacing the Village Hall area fencing.

Mrs S Jessop requested that comments she made on the Climate Emergency and Sustainability at the Annual Parish Meeting be minuted as part of a Parish Council meeting. She requested that the Council consider climate and sustainability as part of its decision-making process, for example considering the materials used in items ordered and using an environmental filter when awarding contracts. Mrs Jessop felt the council could adopt an interim sustainability policy in anticipation of the Neighbourhood Plan.

Mrs Jessop noted that the tree survey had been completed on the Green Space. Whilst it was not currently possible to hold an opening event, it was probable that the facility would be open within the next 2-3 weeks.

PCSO Bailey reported that she had visited the Primary School regarding safety and e-safety. She reported that speeding continued to be an issue within the Parish and enforcement activities had been carried out on Guilden Sutton Lane and School Lane. There would be an online speed watch training seminar later in the month and a speed gun had been issued to be shared between Parishes in her area. Some litter picking equipment had been donated and would be stored by Rowton Parish Council, which GSPC could borrow if needed.

PCSO Bailey reported that, in case of suspicious behaviour, it is useful to have descriptions and car number plates. PCSO Bailey reported instances of anti-social behaviour and fly-tipping on Hare Lane.

(d) Public correspondence.

Members noted that correspondence had been received regarding the reopening of Play Area. There were two complaints regarding grass cutting and one complaint regarding speeding and traffic.

(e) Village Surgery.

Cllr Paterson reported that a member of the public reported possible criminal activity within the car park area.

It was agreed that Cllr Moulton and Cllr Ringstead would preside at the next surgery.

(f) Communications sub-committee

Nothing further.

(g) Noticeboards

Cllr Ringstead had provided an update to members prior to the meeting by correspondence.

(h) Support Group
Nothing further.

3. Guilden Sutton Green Space

Members noted Mrs Jessop's comments that the facility may be open within the next few weeks.

4. Planning.

(a) New/recent applications.

New:

21/01376/FUL	1 Wood Croft Replacement of existing garage flat roof with new pitched roof. Cllrs Paterson and Hardman.
21/02006/FUL	18 Ash Bank Two storey extension to side. Cllrs Paterson and Hardman.

Decisions:

21/01518/TPO	4 Orchard Croft Pollard the Poplar tree No objection Refused
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(b) Neighbourhood Plan.

5. Public Transport

(a) Bus stop renovation

It was proposed by Cllr Brown and seconded by Cllr Hughes and agreed that the Council pay the £400 excess in respect of the insurance policy, pending investigation as to whether that amount can be reclaimed. It was agreed that the shelter be coloured 'bottle green'.

6. Village Green

(a) Village Hall area landscaping

Nothing further.

(b) Village Hall area fencing

Members noted that the Community Association have agreed to fund the balance of the project up to a maximum of £250. The Clerk noted that an application for grants would be made as soon as the specifications had been received.

7. Finance

(a) Payments.

Members noted that a payment of £14.39 to the former clerk in respect of the Zoom subscription had been approved but not paid in February and that this transaction would be paid with the June payments.

	Amount
I Davenport (May salary)	At agreed rate
M Roberts (May salary)	At agreed rate
UK Landscapes Ltd	£240.00 (inc £40 VAT)
M Roberts (Website)	£2.40 (inc £0.40VAT)
Man-Coed (GreenSpace Start-Up Costs)	£2,160 (inc £360 VAT)
Man-Coed (GreenSpace Start-Up Costs, Tree Survey)	£432 (inc £72 VAT)
Cllr Paterson (Zoom)	£14.39 (inc 2.80 VAT)
ChALC (Training)	£25.00
M Roberts (June salary)	At agreed rate
I Davenport (June salary)	At agreed rate
Community Heartbeat Ltd (VETS)	£120 (inc £20 VAT)

It was proposed by Cllr Hughes, seconded by Cllr Moulton and agreed that the above payments be made subject to the Clerk making enquiries regarding the invoices to UK Landscapes. Payment of the June salaries was to be post-dated to 28th June.

(b) Balances / Bank statements/Payment schedule cash book.

Account	Balance	Effective Date
Co-op current account	£22,297.98	01/06/2021
Co-op savings account	£60,066.76	31/05/2021
Scottish Widows Business Fund account 1	£19,440.73	28/02/2021
Scottish Widows Business Fund account 2	£4,229.64	28/02/2021

(c) Audit

It was proposed by Cllr Hughes, seconded by Cllr Moulton and agreed that the AGAR forms presented by the Clerk be approved, and that the Chairman be authorised to sign the Governance Statements and Financial Statements.

Cllr Hughes requested that a meeting of the audit group be convened to review the first quarter finances.

8. Defibrillators

Members agreed that, due to the low chance of the defibrillator being deployed, spare pads were not required.

9. Play Area

Members decided that due to an increase in Coronavirus cases in the local area that the Play Area should remain closed on schooldays until at least 21st June. Further, a decision on whether to reopen after this date would be delegated to the Chairman and Vice Chairman.

10. Members information /speaking time.

The Clerk noted that Guilden Sutton, along with the entire Gowy Rural ward, is proposed to become part of the new Runcorn and Helsby Parliamentary Constituency from 2023.

Cllr Hardman reported that the dead-end notice at the bottom of Church Lane was obscured. Cllr Hardman enquired as to whether a no-turning sign or an access only sign could be installed. Cllr Hardman reported that flooding had dislodged the unadopted section of the road. The Clerk would make enquiries with Highways as to what options may be available.

11. Exclusion of the Press and Public

It was proposed by Cllr Hughes and seconded by Cllr Brown that members of the press and public be excluded to transact urgent exempt items under the Local Government Act 1972.

Part 1 closed at 20:12